

Thank you for doing business with Tanury Industries! In an effort to expedite your order, we would like to give you some guidance to ensure that your experience with Tanury will go quickly and to your satisfaction. When sending either samples or production orders to our company, please be sure to include the following information:

- For production orders, include a completed Purchase Order Form with PO#, customer account number, plating instructions using our item description codes from your quote and quantity counts.
- Be sure all pieces are marked with an item number, description and quantity count.
- Please specify plating instructions for each item number. Include color, karat, thickness and special processes needed (satin finish/nickel free/E-Coat etc...).
- Include a separate P.O. for each finish requested. Do not mix specs and colors.
- Include special packaging instructions and materials if applicable.
- If sending samples, please mark the outside of the box "SAMPLES" and send it to the attention of your sales representative.
- For samples, include a complete shipping /packing slip that correlates with the items sent and follow above instructions.
- Shipping instructions with courier account number and method of payment for your order.

Blank Purchase Orders and Tanury Form #48 are available for your convenience.

We will need to know your preferred method of payment. If this is not established, then your order will be sent to you C.O.D. In an effort to avoid this, please complete Tanury form #48 prior to sending in your order. Please note that we accept Visa and Mastercard. If you would like to pay by credit card, please call Tanury at (401)333-9400 and ask to speak to Joanne Lisee or Lori Arruda. They will be happy to assist you.

Credit terms may be opened once \$1000 in billing with your company has been met.